**AFOLABI, OLAMIPOSI EBUNLOMO**

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**CAREER OBJECTIVE:** To work with existing staff and facilities, contribute the best of my ability, successfully handle challenging assignments and give desired results while contributing to the company’s growth.

**PROFILE:** Dedicated to duty, Innovative, Good Team-player, Persuasive, Goal-getter, and equally effective at relationship building and presentations.

**Skills:**

* Optimal competent in working with **SQL** database
* Optimal competent in working with **Visual Studio (C#)** environment database
* Optimal competent in working with MS Office especially Excel, PowerPoint
* Good customer relation, meeting with different clients to source for project
* Optimal competent in coordinating different projects and keeping proper records.
* Attracts potential customers by introducing different products to enhance good quality and durability at minimal cost
* Optimal competent Content Optimization, **DotNetNuke, WordPress, Joomla**.
* Ability to optimize contents, to draw traffic and in returns, generates income.
* Ability to draw traffic through social media.
* Experience in the IT Industry with specialty in Web/Software programming.
* Possess technical know-how on assessing user needs and conducts periodic User’s satisfaction survey on development done on their requirements.
* Possess Ability to prepare both User and Technical Report needed for management decision making.

**WORK EXPERIENCE**

**Neetbeet Technologies Limited January 2018 – till date**

**Intern**

*Responsibilities:*

* Gathers user requirements
* Analyses system
* Designs system
* Developing software
* Meeting with clients to discuss project

**G.O Structures Nig. Ltd November 2015 - May 2016**

**Project Co-ordinator/Procurement Officer**

*Responsibilities:*

* Meets with different clients to source for project.
* Sends and receives emails, treats every issues and gives feedback to the clients.
* Meeting with clients to defend proposals and quotations.
* Customer care relationship: relating with different customers, giving them proper and adequate attentions.
* Attracting potential customers by introducing different materials to enhance good quality and durability at minimal cost.
* Keeping records of every transaction, and files receipts appropriately.
* Procuring materials for different projects.
* Prepares job completion form of every projects, and ensures it is well signed by the authorized person to ensure prompt payment.
* Liaised with firms like Dana Nig Ltd, Dana Plast Nig. Ltd, Engeepet Nig. Ltd

**Philorem Limited September 2015 - January 2016**

**Search Engine Optimizer:**

*Responsibilities:*

* Author of EmpowerNewsWired Online Newspaper
* Edits articles
* Publishes articles
* Optimizes contents
* Manages social media page like twitter and Facebook

**Women Advocate Research and Documentation Centre [WARDC] April – August 2015**

**IT Consultant:**

*Responsibilities:*

* Updating company’s web site
* Uploading picture contents
* Handling company’s twitter page and Facebook
* Designing and uploading newsletter

**Governor’s Office, State of Osun February 2014 – August 2015**

**Department of Online and Mobile Technology [DOMT],**

**Search Engine Optimizer:**

*Responsibilities:*

* Administrator of Osun Defender Online Newspaper
* Editing and publishing articles
* Optimizing contents
* Publishing online editions of OSDF on issuu.com
* Managing social media page like twitter and Facebook
* Attending official meetings with clients

**Baptist High School Three Osogbo, OsunState November 2013 - October 2014**

*Responsibility:*

* Subject Teacher: Data Processing Teacher for Grade 11 Students

**Jethro System Limited**

**Technical Support Consultant @Rencredit Microfinance Bank June -August 2012**

**Environment:** WINDOW SERVER 2008 running Microsoft SQL Database Management Studio and hosted on a CLOUD.

* Fresh Implementation of R10 for MCB & Post Fresh Implementation support for T24 for R10 for MCB which include the following:
* T24 for MCB Parameterization of static and customized tables
* Savings, Contracts, Past Dues and Interest setup for both New and Old Product
* Daily and Monthly Monitoring of Close-Of-Business (COB) by checking EB.EOD.ERROR, Mismatches, GL Differences, CATCH-ALL/UNASSGIN
* Training of Users on how to use browser and navigate on the cloud, etc
* Conducting Technical/User Training both T24 for MCB, jBase Administrations and Management of Daily Operations of T24.
* Preparations of Technical and Functional Specification when there is any “Change Request Form

**Jethro System Limited June 2011 - August 2011**

*Responsibilities:*

* **I.T Intern:**
* Parameter/setting up tables for different loan products
* Creations of both local variables for various tables to take care of Customization of User’s Requirements
* Performed unit testing for each of the product set up.
* Participated in user acceptance test (UAT)
* Running of COB for various Unit testing.
* Introducing T24 platform to new industrial training students
* Writing basic NofileJBase program

**National Youth Service Corps (NYSC) November 2013 – October 2014**

Baptist High School Three, Osogbo. Osun State

**Professional Trainings**

**ICT Fundamental Training (14th – 18th, November, 2016)**

**Organizer:** *Huawei Technologies Ltd**and Federal Government of Nigeria*

**Digify Bytes** – *Digital 101 and Strategy 101*

**Organizer**: *Livity Africa and Google*

**EDUCATION**

**University of Lagos, Akoka, Lagos State January 2017 – March 2018**

*Masters of Computer Science*

**Shaw Academy June – July 2016**

*Diploma in Digital Marketing*

**Babcock University, Ilishan-Remo, Ogun State 2009 - 2013**

*Computer Information System (B.Sc), Second Class Honour (Upper division)*

**DVAST Computer Training Centre February – June 2009**

*Desktop Publishing (Diploma).*

**College of Education Technical, Lafiagi, Kwara state. 2003 - 2006**

*NCE: Technical Education (Electrical/Electronic Education (2006)), Grade: Credit*

**Oke Ayo Comprehensive High School 2008**

*Senior Secondary School Certificate*

**Awon-Ga High School Shao 1995 - 2001**

*Senior Secondary School Certificate*

**ACHIEVEMENT**

**Research Works**

**Seminar Presentation –** Smart Transportation

**Project –** Intellectual Capital Management (ICM)

*Development of a Mathematical Model for Measuring Intellectual Capital of a University*

*Implementation of an Application for measuring Intellectual Capital of a University*

**PERSONAL INFORMATION**  
Date of Birth: 27th April, 1985.  
Sex: Female.

Marital Status: Married

**INTERESTS**: Meeting and impacting people, Managing, Presenting, Team working, Advising, Teaching, and Praying.

**Language spoken:** Yoruba and English.

**REFEREES**: To be presented on request.